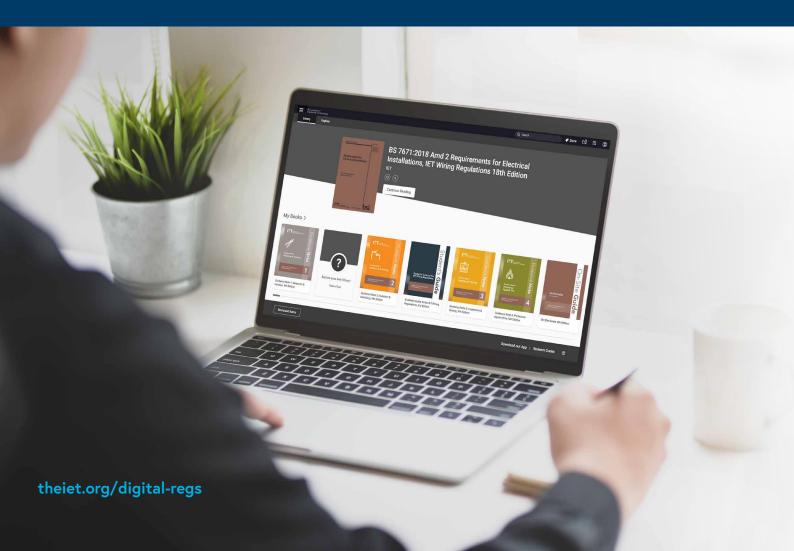


# User Guide VitalSource Bookshelf Explore

Your access to the IET Digital Wiring Regulations



### How to access the Digital Wiring Regulations through VitalSource Bookshelf

**VitalSource Bookshelf** is the platform the IET uses to provide digital copies of the IET Wiring Regulations and other supplementary materials, such as our Codes of Practice and Guides. The platform is straightforward to use and allows you to download books for offline viewing, print pages and make highlights.

If you have any queries or issues, please contact digitalwiringregs@theiet.org.

Bookshelf can be accessed through any supported web browser at the following URL: https://iet.vitalsource.com/#/user/signin. We recommend bookmarking this page; below is what the login screen looks like.

The Institution of Engineering and Technology	
Sign In	
New here? Create an Account	
Email	
Password	
۲	,
Forgot Password	?
Sign In	
Powered by <b>VitalSource</b>	

# Creating a Bookshelf account

You will need to create an account to access the Digital Wiring Regulations. You can create one by clicking **"Create a VitalSource account"** on the login page, or by using the link below:

#### https://iet.vitalsource.com/#/user/registration

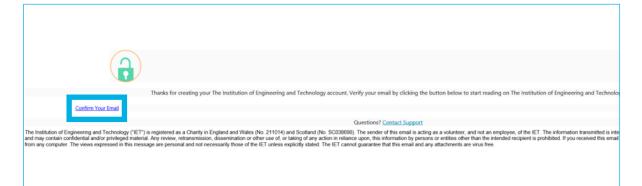
Here is the information you'll need to provide in order to create your account. [!] Please ensure you use your Work / Education email when creating an account so that Bookshelf can recognise the books you're entitled to view as part of your institution's subscription.

Create Acc	count
Already have an Acc	count? <u>Sign In</u>
First Name	Last Name
Email	
Password	
	۲
8+ characters, an uppercase	letter, a lowercase letter, and a special character.
I agree to the <u>Te</u>	rms of Use and Privacy Policy.
	Create Account

# Verifying your email

Once you've created your account, you will be sent an automated verification email. Click the **"Confirm Your Email"** button. This will take you directly into your new Bookshelf account. If you cannot find the email, please try checking your Junk and Spam folders, or re-sending the email.

		Please verify your account
I≡T	The Institution of Engineering and Technology	An email has been sent to Simply click the activation link in your email and you're in! Didn't get the email <b>Resend</b>

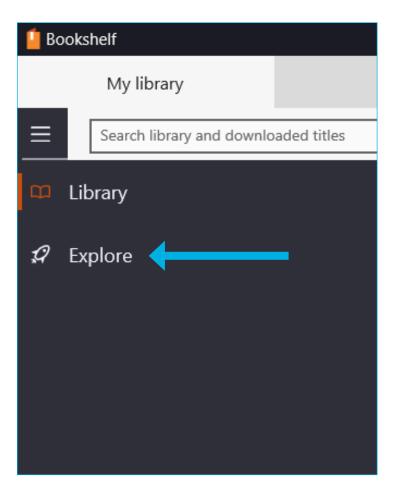


# Where are my books?

Verifying your email will automatically log you into your Bookshelf account, taking you into your Library page. In order to add books from your subscription to your Library, click the **"Explore"** tab in the top left-hand corner of the screen underneath the Bookshelf logo:



In the Bookshelf app, the Explore tab can be found in the sidebar. Click the burger menu icon in the top left to open the menu, where you'll find access to the Explore tab.





The explore tab is where all the books that are available to you will be available to add to your library. Simply click on the book you want to open.

Please note that when adding a book to your library there will be a limit to how long you are able to keep the book. The limit is set by your institution or organisation. You may be preventing other users that are part of your institution's subscription from accessing the same book.

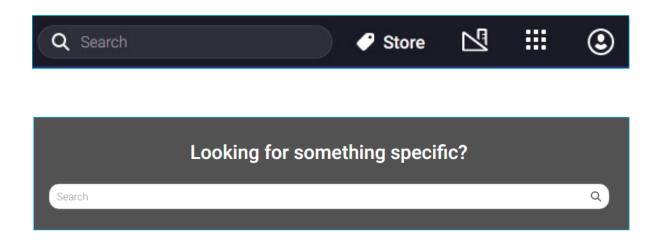
You can keep up to date with the most recent publication releases by scrolling down to the **"Recently Added"** row. New books by the IET are automatically added to your subscription as they are released.

If you are expecting a new title and don't see it in the "Recently Added" row, go to tools and select "Update Library". If you are using the mobile app "Update Library" can be found in the sidebar. If you are using the desktop app, please select "Refresh" at the top right hand of the page. The new title should then be available.



# 🚍 Explore tab

If you're looking for a specific publication, you can use the search bar to find it quickly – this is located at the top right in the main toolbar and in the middle of the Explore tab page.



[!] Publications available will be dependent on your institution's subscription, a full list of packages and what they include can be found here:

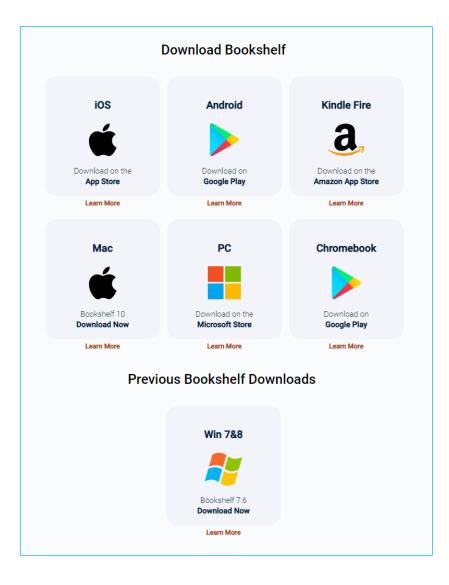
theiet.org/digital-regs

# Downloading for Offline viewing

In order to view the books offline, you will need to download the Bookshelf app. It is available on all major devices. You can download it from this web page, which has direct links for each app store listed below:

https://support.vitalsource.com/hc/en-us/articles/201344733-Download-Bookshelf

Once you've added a book to your library, accessing it through the app will automatically download it onto your device before it opens.



[!] Legacy versions of the Bookshelf app can also be downloaded for Mac OS X and Windows 7&8. These versions are no longer updated and may be missing features.

### Cookies

Please note: Bookshelf requires the use of cookies, this is to allow the platform to track where you left off reading a book for example. If you opt out of the mandatory cookies you will be unable to use the platform. Google analytics cookies may still be disabled, and there is an option to do so when prompted with the cookies window.

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